



# BICYCLE FRIENDLY COMMUNITIES

---

## APPLICATION PREVIEW: FALL 2021

This document is a complete offline version of the Bicycle Friendly Communities (BFC) application that communities may use for reference. Applications are only accepted through the OpenWater online application portal.

We recognize that the COVID-19 pandemic has been disruptive to all aspects of community work, including bicycle programming and promotional efforts. There are questions in each section that provide opportunities for communities to describe challenges and innovations to support and accommodate bicycling during these unprecedented times. Your responses will help us to identify and share best practices through the BFC program resources and feedback mechanisms. Please note that these pandemic-related questions in the application are temporary and may be removed in subsequent BFC applications.

The BFC online application allows multiple users to collaborate on a single application. To add a collaborator, click on "Manage Collaborators" in the upper right-hand corner of your online application.

## APPLICATION INTRODUCTION

In which province your community is located? \*

Select one

- Ontario
- Québec
- A Province or Territory other than Ontario or Quebec
  - British Columbia
  - Alberta
  - Saskatchewan
  - Manitoba
  - New Brunswick
  - Nova Scotia
  - Newfoundland and Labrador
  - Prince Edward Island
  - Northwest Territories
  - Yukon
  - Nunavut

### THE NEXT SUBMISSION DEADLINE IS OCTOBER 8TH, 2021

As part of the BFC application, each community is required to solicit local reviews from at least 3 individuals. Reviewers can be anyone who has knowledge of cycling and resides within the community. Examples include members of the Active Transportation Committee, local advocacy groups and even municipal staff.

Please send this link (<https://forms.gle/QKP8vB1BrgzdtTrd8>) to potential reviewers ASAP to ensure that reviews are submitted before the application deadline (**October 8th, 2021**). You will receive a notification when local reviews are complete.

Before submitting your application, you will need to confirm that to the best of your knowledge, 3 local reviews have been submitted.

Community Name: \*

---

**Has the community applied to the Bicycle Friendly Community program before? \***

Select one option

- Yes
- No

**What is your current designation? \***

Select one option

- Diamond
- Platinum
- Gold
- Silver
- Bronze
- Honorable Mention

**Are you seeking a higher designation? \***

This information is for planning purposes. New and returning applicants must complete the full BFC application regardless of their intention to renew or move up in award levels.

Select one option

- Yes
- No

## APPLICATION TIPS

- The application will refer to your type of jurisdiction as 'community' throughout the application, for a lack of a better term. When the application asks about bicycle amenities, services, and other resources in your community, please only list what is provided within your jurisdiction's boundaries, even if those actions or services are provided by another level of government (i.e., bike lanes on regional roads). However, if there is a significant bicycle amenity close by, you can tell us about it in the bonus point question at the end of each section.
- The application is designed for communities of all sizes. The conditions that make your community unique -- size, type, location, climate -- are important when determining how to best encourage and support bicycling and will be taken into consideration when we review your application.
- It is not necessary to be able to check every box on this application. We've provided a comprehensive menu of all the ways a community can be bicycle-friendly, and some options are more valuable than others, but we don't expect any community to do everything on the list.
- Unless a question specifically asks about future plans, only check boxes for things that are already being done.
- If most community improvements for bicyclists are still in the planning stage, you may wait a year or two before completing the application to increase your chances to receive an award, or else you may apply now for a 'baseline' designation. Your next application would then move to a higher designation and show the impact of investments. In this way, the application and BFC awards can be leveraged for additional commitments and funding from decision makers and organizations within your community, and track progress.
- If your community is doing something that builds upon or moves beyond the listed response options, please tell us about it within the **Bonus Points** open-ended questions at the end of each section. This not only helps us to better understand your community, but also helps to improve the BFC program and application form by identifying new trends and best practices.
- **Bonus Points** and all other open-ended responses are carefully considered by the adjudication panel. Be concise and highlight your community's strengths.
- Don't be shy to tell us about your community's weaknesses. This gives us an accurate snapshot of your community, and shows that you are critically evaluating current efforts, which is an important component of **Evaluation & Planning**.
- High-quality photos of new bicycle infrastructure, residents and visitors participating in signature cycling events, trail signage, cyclists and vehicles sharing the road, bicycle parks, etc., are important to showcase your achievements. Be sure to attach photos in your **Supplementary Materials**.

## TECHNICAL ASSISTANCE

If a question is required, but not applicable to you, please write N/A in the field.

This application contains many **dependent questions** which only show up when you select a corresponding answer in a previous question. Be sure to review the application carefully before submitting it to ensure that you have responded to all dependent questions so that the application provides our judges with a complete view of what your community is doing.

You can save your application at any point by clicking on the "Save" button. This system also automatically saves your changes periodically so that you may work on it in stages.

If you need any help with the application, have any questions about terminology, or any technical issues with the application, please contact **bfc@sharetheroad.ca**.

Page: CONTACT INFORMATION

**PRIMARY APPLICATION CONTACT**

This contact will receive all communications regarding the application.

**Applicant First Name \***

---

**Applicant Last Name \***

---

**Job Title**

---

**Department**

---

**Employer**

---

**Street Address (No P.O. Box, please) \***

---

**City \***

---

**Province \***

Select one option

- Alberta
- British Columbia
- Manitoba
- New Brunswick
- Newfoundland and Labrador
- Northwest Territories
- Nova Scotia
- Nunavut
- Ontario
- Prince Edward Island
- Quebec
- Saskatchewan
- Yukon

**Postal code \***

---

**Phone number**

---

**Email Address \***

---

**Did you work with any advocacy organizations on this application?**

Select one option

- Yes
- No

**First Name**

---

**Last Name**

---

**Organization**

---

**Title**

---

**Email**



*<Option available to submit additional contacts within the online application>*

Building relationships with external stakeholders is a key step towards becoming a Bicycle Friendly Community. If there are advocacy organizations operating in your community, we strongly recommend that you seek input from them before submitting this application.

**Are there bicycle, active transportation, or transportation equity advocacy groups in your community not already identified?**

Select one option

- Yes
- No

**Name of Primary Contact**

---

**Organization**

---

**Email**

---

*<Option available to submit additional contacts within the online application>*

## SECTION A: COMMUNITY PROFILE

Please note: This application will refer to your jurisdiction as a 'community'. Please do not include any bicycle amenities, services, and other resources outside your boundaries.

### WEB AND SOCIAL MEDIA PRESENCE

*If awarded, the following links may appear in any publications related to your award.*

**Community Website:**

(if applicable)

---

**Community's Twitter URL:**

(if applicable)

---

**Community's Facebook URL:**

(if applicable)

---

**A1. Community's Type of Jurisdiction \***

Select one option

- Town/City/Municipality
- Regional Municipality
- Aboriginal Territory
- Military Base
- Other

If other, please describe:

---

**A2. Which of the following best describe your community? Check all that apply. \***

Select one or more options

- Urbanized area
- Urban core surrounded by low density suburban areas
- Low density suburban
- Small town
- Rural

**A3. Size of community \***

(in sq. km. of land area)

---

**A4. Total Population: \***

---

**A5. List and describe your community's most significant achievements for bicycling in the past 12 months? \***

---

## SECTION B: ENGINEERING

**STR-B1. Does your community currently have any of the following policies in place? \***

Select one option

- Local Complete Streets Policy
- Local bicycle routine accommodation policy
- None of the above

**B1a. What year was the ordinance adopted? \***

---

**B1b. Please provide a link to the ordinance or policy.**

---

**B1c. Since the adoption of the policy, what percentage of the implemented road projects (where bicycle facilities were considered) have included bicycle facilities? \***

Select one option

- 0-10%
- 11-25%
- 26-50%
- 51-75%
- More than 75%
- Unknown

**B1a. What year was the policy adopted? \***

---

**B1b. Please provide a link to the policy.**

---

**B1c. Since the adoption of the policy, what percentage of the implemented road projects (where bicycle facilities were considered) have included bicycle facilities? \***

Select one option

- 0-10%
- 11-25%
- 26-50%
- 51-75%
- More than 75%
- Unknown

**B2. Does your community have bicycle facility selection criteria that increases separation and protection of bicyclists based of levels of motor vehicle speed and volume? \***

Select one option

- Yes
- No

**B2a. Please describe. \***

---

**B3. Does your community currently have any of the following policies in place that promote shorter distances between homes and destinations? \***

(Check all that apply)

Select one or more options

- Mixed-use zoning or incentives
- Transit Oriented Development ordinance or program
- Form-based/design-based codes
- Connectivity policy or standards
- None of the above

*<if manuals/guidelines/policies selected above, follow-up questions ask for links>*

**STR-B4. Does your community currently have any of the following additional policies in place? \***

(Check all that apply)

Select one or more options

- Local design manual that meets current Ontario Traffic Manual Book 18 standards
- Local design manual that meets current NACTO Guidelines
- Streetscape design guidelines
- Policy to preserve abandoned rail corridors for multi-use trails
- Policy to utilize utility corridors for multi-use trails
- Accommodation of bicyclists through construction sites in the public right-of-way
- Maximum car parking standards
- No minimum car parking standards
- Paid public parking
- Shared-parking allowances
- Congestion charges
- None of the above

*<if manuals/guidelines/policies selected above, follow-up questions ask for links>*

**<If applicant is outside Ontario>** B4a. Does your province have an approved design guideline specifically for cycling facilities?

Select one option

- Yes
- No

*<if provincial design guidelines exist, the follow-up question ask for a link>*

**B5. How do engineers and planners learn how to accommodate bicyclists according to the most current standards? \***

(Check all that apply)

Select one or more options

- Send staff to a Training Course
- Staff participate in bicycle-specific conferences/trainings/educational tours
- Staff participate in the Ontario Bike Summit
- Webinars
- Training by outside consultant/advocate
- Require project consultants to have bike/ped qualifications
- None of the above

**END-OF-TRIP FACILITIES**

(Bike parking, showers, lockers)

**B6. What policies or programs increase the number of end-of-trip facilities for bicyclists? \***

(Check all that apply)

Select one or more options

- Bike parking ordinance for existing buildings specifying amount and location
- Bike parking ordinance for all new developments specifying amount and location
- Ordinance requiring showers and lockers in existing non-residential buildings
- Ordinance requiring showers and lockers in new non-residential buildings
- Building accessibility ordinance (Bicycles can be parked inside non-residential buildings)
- Public uncovered bike racks
- Public covered bike racks
- Publicly accessible bicycle repair stations
- Bike valet parking available at community events
- Ordinance that allows on-street bike parking/bicycle corrals
- On-street bike parking/bicycle corrals installed by community
- Developers are eligible for density bonuses for providing end-of-trip facilities
- Subsidy program for private bike parking installation
- Public or private program that provides grants for bike racks or free bike racks upon request
- None of the above

**B6a. What is the total number of public and private bike parking spaces in your community? \***

For example, if you have 4 ring and post spots and a 6-ring bike rack, enter 10. If a comprehensive bike parking inventory has not been completed, enter your best estimate and indicate that this is an estimate as part of your response to 'Engineering Bonus Points'.

---

**STR-B7. Do your standards for bicycle parking... \***

(Check all that apply).

Be sure to reference [APBP Bike Parking Guidelines here](#) before responding.

Select one or more options

- Conform with APBP guidelines?
- Address the need for parking spaces for cargo bicycles?
- Address the need for facilities to recharge electric assist bicycles?
- No standards

*<If no standards>*: The APBP Standards for bike parking are readily accessible and ensure that bike parking meets the needs of people on bikes. It is recommended that all communities examine and adopt these standards to ensure that bike parking is offered in a way that is safe, secure, and uniform.

**B7a. What percentage of public and private bike racks conform with APBP guidelines? \***

[Review APBP's Bike Parking Guidelines here.](#)

Select one option

- 10% or less
- 11-25%
- 26-50%
- 51-75%
- More than 75%
- Unknown



**B8. What, if any, additional end-of-trip facilities are available to the public in your community? Check all that apply. \***

Select one or more options

- Publicly accessible bicycle repair stations
- Publicly accessible air pumps
- Bicycle Station or Hub that provides lockers and/or showers for commuters
- None of the above

**B9. Is there a program (e.g., publicly funded, public-private partnership, or development regulation) that provides or increases bike parking at any of the following locations? \***

(Check all that apply)

Select one or more options

- Public & private schools (K-12)
- Day care, childcare centers, and preschools
- Higher Education Institutions
- Libraries
- Hospitals and medical centers
- Parks & recreation centers
- Other government-owned buildings and facilities
- Hotels & restaurants
- Office buildings
- Retail stores (excluding grocery stores)
- Grocery stores
- Multi-family housing (excluding subsidized or public housing, if any)
- Subsidized or public housing
- None of the above

## **BICYCLE ACCESS TO PUBLIC TRANSPORTATION**

**B10. Does your community have a rail transit or bus system? \***

Select one option

- Yes
- No

**B10a. Are bikes allowed inside transit vehicles? \***

(Check all that apply)

Select one or more options

- Yes, at all times in buses
- Yes, at all times in rail vehicles
- Only if the external bike rack is full
- At driver's discretion/If space permits
- Only outside of rush hour service in buses
- Only outside of rush hour service in rail vehicles
- Folding bikes are allowed in folded position
- Special bike hooks are provided inside
- Bikes can be checked in (like luggage)
- None of the above

**B10b. What percentage of buses are equipped with bike racks? \***

Select one option

- None
- 10% or less
- 11-25%
- 26-50%
- 51-75%
- 75-99%
- 100%

**B10c. What percentage of transit stops are equipped with secure and convenient bike parking, including bus stops? \***

Select one option

- None
- 10% or less
- 11-25%
- 26-50%
- 51-75%
- 75-99%
- 100%
- Unknown

**B10d. Has your community made specific bicycle infrastructure investments around major transit stops to improve accessibility? \***

Select one option

- Yes
- No

**Please describe any bicycle infrastructure investments around major transit stops that have improved accessibility. \***

---

**B10e. How are residents and visitors encouraged to combine cycling and public transportation? \***

(Check all that apply)

Select one or more options

- Cyclists can practice mounting their bike on a bus bike rack at community events
- Brochure describing bike rack use/how to store bikes inside a transit vehicle
- Video describing bike rack use/how to store bikes inside a transit vehicle
- Information on bike racks/storage provided on transit schedules
- Stickers on the outside of transit vehicles allowing bikes that say bicycles are welcome
- None of the above

## OFF-STREET BICYCLE FACILITIES

**B11. Are there any off-street facilities within your community's boundaries that can be legally used by bicyclists?\***

Select one option

- Yes
- No

*<If No>* Off-street facilities are essential to providing safe and comfortable places for people to learn to ride or ride without the stress of motor vehicles. While it is possible that a community can be a Bicycle Friendly Community without off-street facilities, it is rare and dependent upon unique community characteristics.

**Answer all that apply. (in kilometers)**

**Include any in-boulevard multi-use trails in this section.**

**Paved shared use paths (≥3m wide)**

---

**Paved shared use paths (≥ 2 and <3 m wide)**

---

**Unpaved shared use paths (≥3m wide)**

For example - crushed limestone or gravelled trails

---

**Unpaved shared use paths ( $\geq 2$  and  $<3$ m wide)**

---

**Singletrack**

---

**B11b. Which of the following features are provided for bicyclists and pedestrians at off-street path crossings of roads with posted speed limits above 40 km/h? Check all that apply. \***

Select one or more options

- Bike/pedestrian overpasses/underpasses
- Raised path crossings
- Refuge islands
- Path crossing with high visibility markings/signs/ Rapid Flashing Beacons
- Curb extensions
- Signalized crossings
- None of the above
- N/A – no crossings of roads with posted speed limits above 40 km/h

**B11c. What measures have been taken to improve the safety and convenience of bicyclists on off-street paths? Check all that apply. \***

Select one or more options

- “Cut-throughs” that improve network connectivity for bicyclists (e.g., connecting dead-ends or cul-de-sacs)
- Off-street way-finding signage with easily visible distance and/or riding time information for bicyclists while riding
- Parallel but separated paths for bicyclists and pedestrians
- Signage or markings to designate right-of-way on shared-use paths
- Education/awareness campaign about shared-use path etiquette
- None of the above

**Sweeping \***

Select one option

- Quarterly or more frequently
- Annually
- As needed
- Never

**Vegetation maintenance \***

Select one option

- Quarterly or more frequently
- Annually
- As needed
- Never

**Snow and ice clearance \***

Select one option

- Before roadways
- Within 24 hours of snowfall
- Within 36 hours of snowfall
- Within 48 hours of snowfall
- Same time as roadways
- After roadways
- Never

**Surface repair \***

Select one option

- Within 48 hours of complaint
- Within one week of complaint
- Within one month of complaint or longer
- Never

## Street Network

**B12. What is the centerline kilometers of your total road network (including federal, provincial, county/regional and private roads)? \***

---

**B12a. What is the street network density? \***

(centerline km of road per km<sup>2</sup> of land area)

Select one option

- Less than 5.0
- 5.1 - 10.0
- 10.1 - 15.0
- More than 15.1

## ON-STREET BICYCLE FACILITIES

(in centerline km)

**≤ 40 km/h \***

---

**> 40 km/h and ≤ 60 km/h \***

---

> 60 km/h \*

---

**B14. Does your community have on-street bicycle facilities? \***

Select one option

- Yes
- No

<If No> On-street facilities are essential to providing safe and comfortable places for people to ride and to provide access to community destinations.

While it is possible that a community can be a Bicycle Friendly Community without on-street facilities, it is rare and requires unique community characteristics.

If your community does not have on-street facilities, you may find that this application is useful to learn about potential improvements for bicycling; however, an award designation is unlikely.

**B14a. Are there any on-street bicycle facilities on roads with posted speeds of ≤ 40 km/h? \***

Select one option

- Yes
- No

Answer in centerline km. Write "0" if facility is not present in community.

[Click here for current OTM Book 18 Standards.](#)

**Bike boulevards \***

---

**Shared lane markings (not counted under Bicycle Boulevards) \***

---



**Wide paved shoulders (ridable surface  $\geq 1.2\text{m}$ , and minimum clear path of  $\geq 1.2\text{m}$  between rumble strips) \***

---

**Bike lanes (incl. standard, contra-flow, left-side) (ridable surface  $\geq 1.2\text{m}$ ) \***

---

**Buffered bike lanes \***

---

**Protected bike lanes (one-way or two-way) \***

---

**Raised cycle tracks (one-way or two-way) \***

---

**B14b. Are there any on-street bicycle facilities on roads with posted speeds of  $>40\text{ km/h}$  and  $\leq 60\text{ km/h}$ ? \***

Select one option

- Yes
- No

Answer in centerline km. Write "0" if facility is not present in community.

**<If in Ontario>** [Click here to review current OTM Book 18 Standards](#)

**Shared lane markings \***

---

**Wide paved shoulders (ridable surface  $\geq 1.2$  m, and minimum clear path of  $\geq 1.2$ m between rumble strips) \***

---

**Bike lanes (incl. standard, contra-flow, left-side) (ridable surface  $\geq 1.2$  m) \***

---

**Buffered bike lanes \***

---

**Protected bike lanes (one-way or two-way) \***

---

**Raised cycle tracks (one-way or two-way) \***

---

**B14c. Are there any on-street bicycle facilities on roads with posted speeds of >60 km/h? \***

Select one option

- Yes
- No

Answer in centerline km. Write "0" if facility is not present in community.

[Click here to review current OTM Book 18 Standards](#)

**Wide paved shoulders (ridable surface  $\geq 1.2$ m, and minimum clear path of  $\geq 1.2$  m between rumble strips) \***

---

**Bike lanes (incl. standard, contra-flow, left-side) (ridable surface  $\geq 1.2$  m) \***

---

**Buffered bike lanes \***

---

**Protected bike lanes (one-way or two-way) \***

---

**Raised cycle tracks (one-way or two-way) \***

---

**Sweeping \***

Select one option

- Before other travel lanes
- Same time as other travel lanes
- After other travel lanes
- Never

**Snow and ice clearance \***

Select one option

- Within 24 hours of snowfall
- Within 36 hours of snowfall
- Within 48 hours of snowfall
- Same time as other travel lanes
- After other travel lanes
- Never

**Pothole maintenance/ surface repair \***

Select one option

- Within 24 hours of complaint
- Within 48 hours of complaint
- Within one week of complaint
- Within one month of complaint or longer
- Never

**B15. Within the last five years, has your community ever removed a bicycle facility without an improved replacement? \***

Select one option

- Yes
- No

**If yes, please explain. \***

(250 words maximum)

---

## OTHER BICYCLE ACCOMMODATIONS

### B16. How has your community calmed traffic outside of intersections? \*

(Check all that apply)

Select one or more options

- Speed limits 30 km/h or less on residential streets
- Used lower design speeds when designing for new roadways
- Physically altered the road layout or appearance
- Converted one-way streets to two-way traffic
- Road diets
- Lane diets
- Speed feedback signs/cameras
- Car-free/Car-restricted zones
- Shared Space/Home Zone/Living Street/Woonerf
- Automated (e.g., camera or video) speed enforcement for motor vehicles
- Speed bumps / speed humps / speed tables
- Curb extensions
- Horizontal deflection (Chicanes)
- Refuge Islands
- Centreline Bollards
- None of the above

### B16a. In what ways has your community calmed traffic at intersections? \*

Select one or more options

- High visibility markings / paint at the intersection
- Curb extensions
- Raised intersections
- Reduction of turning radii
- Refuge Islands
- Advance signal timing for people walking or cycling
- Right turn on red restrictions
- Automated (e.g., camera or video) speed enforcement for motor vehicles
- None of the above

**B17. In what other ways has your community improved riding conditions and amenities for on-street bicyclists? \***

(Check all that apply)

Select one or more options

- Roundabouts that accommodate bicycles
- Colored bike lanes outside of conflict zones
- Removal of on-street car parking
- Advisory bike lanes
- Bicycle left turn lanes
- Shared bicycle/bus lanes
- Reverse angle parking
- On-street way-finding signage with distance and/or time information
- Signed bike routes
- Bicycle-friendly storm sewer grates
- None of the above

**B18. Are there any signalized intersections in your community? \***

Select one option

- Yes
- No

**B18a. Which of the following accommodations are available at signalized intersections to improve conditions for bicyclists? \***

Select one or more options

- Video or microwave detection for demand-activated signals
- Demand activated signals with loop detector (and marking)
- Push-buttons that are accessible from the road
- Timed signals
- Signals timed for bicycle speeds
- Bicycle Signal Heads
- Advanced Stop Line or Bike Box
- Protected intersection
- Coloured bike lanes in conflict areas
- Intersection crossing markings for bicycles
- Refuge islands
- Right corner islands (“pork chops”)
- Automated (e.g., camera or video) red light enforcement for motor vehicles
- Right-on-red restrictions in certain signalized intersections
- Right-on-red restrictions in all signalized intersections
- None of the above

**Other Bicycle-Related Amenities**

**B19. Which of the following bicycling amenities are available within your community boundaries? Check all that apply \***

Select one or more options

- BMX track
- Velodrome
- Indoor cyclist training facility
- Cyclocross course
- Mountain bike park
- Pump tracks
- Bicycle-accessible skate park
- Snow/Fat tire bike trails
- Signed loop route(s) around the community
- None of the above

**B20. Which of the following safety amenities are available in your community? Check all that apply \***

Select one or more options

- Emergency call boxes/phones along trails
- Street lighting on most arterials
- Street lighting on most non-arterials
- Lighting of most shared-use paths
- None of the above

### **ENGINEERING BONUS POINTS**

**B21. Describe any other policies, amenities, infrastructure improvements or maintenance programs that your community provides or requires that create a comfortable and attractive bicycling environment for bicyclists of all ages and abilities.**

Use this space to expand on answers checked above, or to describe additional facilities or physical amenities that have not yet been covered.

---

**B22. What, if any, biking-related infrastructure changes has your community implemented in response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in detail.**

---



## SECTION C: EDUCATION

### YOUTH BICYCLE EDUCATION

**C1. Do any public or private elementary schools offer regular bicycle education to students? \***

Select one option

- Yes
- No
- N/A - No elementary schools

<If No> Offering bicycle education to students is extremely important to receiving a Bicycle Friendly Community award. If your community does not currently offer bicycle education opportunities to at least some students, other aspects of your application will need to be exceptional to receive an award. For higher award levels, it is expected that bicycle education is available to some students at all education levels

**C1a. What percentage of your public and private elementary schools offer bicycle education? \***

Select one option

- 1-25%
- 26-50%
- 51-75%
- 76 -99%
- 100%

**C1b. What type of bicycle education is offered? \***

Select one or more options

- Mandatory on-bike education
- On-bike education
- Bicycle safety presentation with no on-bike component

**C1c. Are bicycles provided to students by the school district, police, non-profit or other entity to allow every student the opportunity to participate in on-bike instruction? \***

Select one option

- Yes, bicycles are provided to all students
- Yes, a limited number of bicycles are available for students in need
- No, bicycles are not provided

**C1d. Please describe any cycling education efforts taking place in Elementary Schools as listed above.**

---

---

---

**C1.1 Do any public or private middle schools offer regular bicycle education to students?**

Select one option

- Yes
- No
- N/A - No middle schools

**C1.1a. What percentage of your public and private middle schools offer bicycle education? \***

Private schools with fewer than 25 students do not need to be counted for this percentage.

Select one option

- 1-25%
- 26-50%
- 51-75%
- 75-99%
- 100%

**C1.1b. What type of bicycle education is offered? \***

Select one option

- Mandatory on-bike education
- Optional on-bike education
- Bicycle safety presentation with no on-bike component

**C1.1c. Are bicycles provided to students by the school district, police, non-profit or other entity to allow every student the opportunity to participate in on-bike instruction? \***

Select one option

- Yes, bicycles are provided to all students
- Yes, a limited number of bicycles are available for students in need
- No, bicycles are not provided

**C1.1d. Please describe any cycling education efforts taking place in Middle Schools as listed above.**

---

---

---

**C2. Do any public or private high schools offer regular bicycle education to students? \***

Select one option

- Yes
- No
- N/A - No high schools

**C2a. What percentage of your public and private high schools offer bicycle education? \***

Select one option

- 1-25%
- 26-50%
- 51-75%
- 75 -99%
- 100%

**C2b. What type of bicycle education is offered? \***

Select one or more options

- Mandatory on-bike education
- On-bike education
- Bicycle safety presentation with no on-bike component

**C2c. Are bicycles provided to students by the school district, police, non-profit or other entity to allow every student the opportunity to participate in on-bike instruction? \***

Select one option

- Yes, bicycles are provided to all students
- Yes, a limited number of bicycles are available for students in need
- No, bicycles are not provided

**C2d. Please describe any cycling education efforts taking place in high schools as listed above.**

---

---

---

**C3. Outside of schools, how are children and youth taught safe cycling skills? Check all that apply. \***

Select one or more options

- Learn to ride classes
- Bike clinics or rodeos
- ABCs of Family Biking, family bike show-and-tell, or similar program focused on families with toddlers and young children
- Youth bike clubs
- Youth development mountain bike racing teams
- Youth development road or cross racing team
- Helmet fit seminars
- Safety town area
- Trail riding classes
- Summer camps
- Bicycle-related after school programming
- Bicycle education activities in the safety village
- None of the above

**Please tell us more about your educational initiatives for youth and students**

Include project descriptions, links to newsletters etc.

---

---

---

**ADULT BICYCLE EDUCATION**

**C4. Are bicycle safety or riding skills-related classes or hands-on instruction offered to adults in your community? \***

Select one option

- Yes
- No

**C4a. What type of classes are available for adults?**

(Check all that apply)

Select one or more options

- Classes that include on-bike instruction
- Classroom-based classes
- Information sessions/workshops
- Other

**If other, please describe:**

---

**C4b. What topics are covered in these classes?**

(Check all that apply)

Select one or more options

- Introduction to bicycling/Learn to ride/Bike handling basics
- Safe riding skills/habits
- Bicycle maintenance
- Sharing the road, trail, or path with vehicles or pedestrians
- Bike commuting basics

**C4c. Who teaches these classes?**

(Check all that apply)

Select one or more options

- CAN-Bike Instructor
- Local bike shop employee
- Local bicycle advocate
- Local law enforcement officer

**C4d. On average, how often are these classes offered?**

Select one option

- Monthly or more frequently
- Quarterly
- Semi-annually
- Annually
- Less than annually
- On demand

**C4e. Are bicycles provided to adults by the community, police, non-profit or other entity to allow every resident to participate in on-bike instruction?**

Select one option

- Yes
- No

**C5. Which of the following communications methods are used to share bicycle information with adults in your community? \***

(Check all that apply)

Select one or more options

- Community-wide public education campaign
- Community-wide Bicycle Ambassador program
- Educational group rides
- Videos on community website/TV channel/social media
- Bike-specific website or social media accounts for community
- Utility bill insert
- Community newsletter (print or digital)
- Community maps (print or digital)
- Handouts or brochures
- Welcome packet for new residents
- Permanent signage, displays, or information kiosks
- Table or booth at community events
- Ticket diversion program for bicyclists
- None of the above

**C6. Which of the following information is shared using the methods checked above? \***

(Check all that apply)

Select one or more options

- Introduction to bicycling/Learn to ride/Bike handling basics
- Safe riding skills/habits
- Bicycle maintenance
- Sharing the road, trail, or path with vehicles or pedestrians
- Commuting tips and resources
- Traffic laws/ rules of the road
- Bicycle purchase and fitting guidance
- Equipment, gear, and accessories
- Theft prevention
- Riding in winter
- Family biking
- None of the above

**Please tell us more about your educational initiatives for adults**

Include project descriptions, links to newsletters etc.

---

---

---



**C7. Do any of the above educational classes, resources, or programs for adults specifically target any of the following traditionally-underrepresented groups? \***

(Check all that apply)

Select one or more options

- Women
- People of Color
- Seniors
- Non-English speakers
- Low-income populations
- People with mental or physical disabilities
- University Students
- LGBT+ Community
- Homeless Community
- None of the above

**C7a. What public or private programs are in place to provide youth and/or adult bicyclists with necessary equipment and accessories?**

Select one or more options

- Helmet giveaways or subsidy program
- Light giveaways or subsidy program
- Lock giveaways or subsidy program
- Bicycle giveaways or subsidy program
- Low-cost or no-cost bicycle tune-up/maintenance program
- Other bicycle-related giveaway or subsidy programs\*

**Please describe**

---

**C7ai. Please describe any initiatives selected above**

---

---

---

## **MOTORIST EDUCATION**

**C8. In what ways have motorists in your community been educated on sharing the road safely with bicyclists of all ages and abilities? \***

(Check all that apply)

Select one or more options

- Community-wide public education campaign
- Share the Road educational videos on community website/TV channel/social media
- Dedicated website or social media sites
- Community newsletter (print or digital)
- Community maps (print or digital)
- Welcome packet for new residents
- Information for students and parents from the school system
- Utility bill insert
- Handouts or brochures
- Permanent signage, displays, or information kiosks
- Info sessions / lunch and learns
- Billboards
- Bicycle-related traffic signs installed (e.g., Share the Road, Bicycles May Use Full Lane, etc.)
- Bicycle Friendly Driver or similar information included in driver's education and/or license testing
- Motorist ticket diversion program with Bicycle Friendly Driver or similar training included
- None of the above

**C8a. Please describe any initiatives selected above**

---

---

---

**C8b. Does your community have a safe passing law in place for people on bikes, either as a provincial law or a municipal bylaw?**

Select one option

- Yes
- No

**Please describe the law.**

---

---

---

**How have you raised awareness about the law in your community?**

Select one or more options

- Public Awareness Campaigns
- Educational campaigns featuring print materials or members of the local police
- Integration of electronic device to measure passing distance into regular police patrols
- Other techniques

**Please describe**

---

---

---

**C9. Which of the following groups of professional drivers receive training that includes information on sharing the road with bicyclists? \***

(Check all that apply)

Select one or more options

- Local government staff
- Taxi/Ride Share drivers
- Transit operators
- School bus operators
- Delivery/Commercial drivers
- Law enforcement officers
- Emergency vehicle drivers
- None of the above

**C9a. Please describe any initiatives selected above**

---

---

---

#### COMMUNITY'S STAFF EDUCATION

**C10. Does your local government provide professional development opportunities for employees who have bicycle-related responsibilities?**

Select one option

- Yes
- No

**C10a. Which of the following professional development opportunities are provided to these employees? \***

(Check all that apply)

Select one or more options

- Association of Pedestrian and Bicycle Professionals (APBP) membership
- Other professional memberships/accreditations related to bicycles
- Attend bicycle-related webinars/trainings
- Attend bicycle-related conferences, including the Ontario Bike Summit, local provincial Bike Summits or other national or international cycling conferences
- Present at bicycle-related webinars, trainings, or conferences
- None of the above

**C10b. On average, how often do they participate in one of these opportunities? \***

Select one option

- Monthly or more frequently
- Quarterly
- Semi-annually
- Annually
- Bi-annually
- Less than once every 2 years

**C10d. How many CAN-Bike Instructors are active (have taught a class in the last year) in your community?**

---

## **EDUCATION BONUS POINTS**

**C11. Describe any other education efforts in your community that promote safe cycling.**

Use this space to expand on answers checked above, or to describe additional educational programs or services that have not yet been covered.

---

**C12. How has bike education changed in your community in response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in as much detail as possible.**

---

## SECTION D: ENCOURAGEMENT

### BICYCLE EVENTS

**D1. How is Ontario Bike Month/your own dedicated Bike Month typically promoted in your community?**

\*

NOTE - for ideas of events to run during Bike Month or any time during the year, be sure to check out Share the Road's [Bike Month 'Recipe Cards](#).

Select one or more options

- Official Proclamation
- Community-wide Bike to Work Day/Week
- Bike to School Day/Week
- Community Rides
- Mayor-led/Council-led Ride
- Public Service Announcements
- Videos promoting bicycling on community website/TV channel
- Publish a guide or calendar of Bike Month Events
- Bike Month Website
- Commuter Challenge
- Non-commuting related (i.e., errand-running) biking challenges and programs
- National Bike Challenge/Global Bike Challenge
- Bike Commuter energizer stations/breakfasts
- Car-free days
- Cyclo-femme or similar women/femme-focused ride
- Kidical Mass Ride or similar children/family-focused ride
- Open Streets/Ciclovia/Sunday Parkways
- Mentoring program for new riders
- Bike valet parking at events
- Bicycle-themed festival/parade/show
- Public education campaign relating to cycling (e.g., with a focus on public health or environmental benefits)
- Trail construction or maintenance day
- Bike race
- Kids bike ride
- Commuter race
- None of the above

**D1a. Tell us more about the activities held during Bike Month**

Write N/A if you do not have a bike month. Maximum 500 words

---

**D2. How is bicycling typically promoted in your community outside of your province's Bike Month? \***

(Check all that apply)

Select one or more options

- Community Rides
- Mayor-led/Council-led Ride
- Videos promoting bicycling on community website/TV channel
- Public Service Announcements
- Trail construction or maintenance day
- Kidical Mass Ride
- Open Streets/Ciclovia/Sunday Parkways
- Commuter Challenge
- Non-commuting related (i.e., errand-running) biking challenges and programs
- Kids bike ride
- Challenges aimed at students biking to school
- National Bike Challenge/Global Bike Challenge
- Business program that provides discounts for customers arriving by bicycle
- Bike race / triathlon
- Car-free days
- Publish a guide or calendar of community bicycle events
- Mentoring program for new riders
- Bike valet parking at events
- International Bike to School Day in October
- Winter Bike to Work/School Day(s)
- Bicycle-themed festival/parade/show
- Public education campaign relating to cycling (e.g., with a focus on public health or environmental benefits)
- Community celebration/ride each time a bicycle project is completed
- None of the above

**D2a. Tell us more about the activities held outside Bike Month**

Maximum 500 words

---



**D2b. Are any bicycle events specifically marketed to any of the following traditionally underrepresented groups?**

Check all that apply.

Select one or more options

- Women
- People of Color
- Seniors
- Families with toddlers and young children
- Non-English speakers
- Low-income populations (as defined by local regulations)
- LGBT+ community
- People with mental or physical disabilities
- Homeless community
- None of the above
- N/A - No bicycle events

**D3. List and briefly describe the signature cycling events that occur in your community.**

---

**D3a. How does the municipality sponsor or actively support bicycle events in the community? \***

(Check all that apply)

Select one or more options

- Organize event(s)
- Fund event(s)
- Contribute in-kind funding (i.e., police presence, closing roads, etc.)
- Assist in promoting event(s)
- None of the above
- N/A - No bicycle events

## ROUTE-FINDING SUPPORT

**D4. What up-to-date mapping and route-finding information is available for your community? \***

(Check all that apply)

Select one or more options

- Web-based route-finding service
- Smart phone app
- Printed/digital bicycle network map
- Printed/digital mountain bike trails map
- Printed/digital greenways and trails map
- Printed/digital Safe Routes to Schools map(s)
- None of the above

## BICYCLE PROMOTION

**D5. What groups actively promote bicycling in the community? \***

(Check all that apply)

Select one or more options

- Chamber of Commerce
- Downtown Business Association / Other BIAs
- Tourism Board
- Other civic associations (e.g., Rotary, Lion's Club, etc.)
- None of the above

**D6. Are any of the following cycling clubs/groups active in your community? \***

(Check all that apply)

Select one or more options

- Recreational bike clubs
- Mountain bike clubs
- Cyclocross clubs
- Friends of the Trail groups
- Bike patrol group
- Racing clubs or teams
- Kidical Mass, Family Bike Party, or other family-oriented groups
- Senior ride groups
- Women-only ride groups
- LGBT+ ride groups
- Slow Ride Groups
- None of the above

**D7. Does your community have any of the following youth programs centered on encouraging bicycling for children and youth? \***

(Check all that apply)

Select one or more options

- Safe Routes to School program
- Youth bike club
- Earn a Bike program
- Day cycling camp or summer cycling camp
- None of the above

## BIKE SHARING

**D8. Does your community currently have a community-wide bike sharing program that is open to the general public? \***

Exclude any private bike sharing systems, e.g., those that are limited to employees of a specific business or students at a specific university.

- Yes
- No
- Launching in the next 12 months <skip to d8k>
- The community's bike share program(s) closed recently due to the COVID-19 pandemic <skip to d8t>

<If Yes>

**D8a. Please provide a link to your bike sharing program website.**

---

**D8b. What type of system is your bike sharing program? \***

Select one or more options

- Automated kiosk-style bike share system
- GPS-enabled bike share system
- Short-term bike rentals
- Long-term bike rentals
- Bike library (free rentals)
- Unregulated program (i.e., Yellow Bike)

**D8c. How many bikes are in the system? \***

---

**D8d. How many stations are in the system? \***

---

**D8e. What is the average station density? (number of stations per square kilometer) \***

---

**D8f. How many trips were made in the last calendar year? \***

---

**D8g. Are there options for transporting children as passengers? \***

Select one option

- Yes
- No

**D8h. Who is involved in implementation of this program? Implementation includes operation and financial support.**

Select one or more options

- Government
- Non-Profit Organization

**\*D8i. What specific efforts, if any, have been implemented to make the bike sharing program accessible to low-income populations your community?**

(Check all that apply)

Select one or more options

- Cash or non-credit card dependent payment system
- Subsidized bike share membership
- Community outreach
- Walkable station spacing in low-income communities
- None of the above

**\*D8j. Does your bike share program make ridership publicly available online?**

Select one option

- Yes
- No
- N/A - No data is collected

*<If launching in the next 12 months>*

**D8k. Expected launch date: \***

---

**D8l. Please provide a link to your bike sharing program website.**

---

**D8m. What type of system will your bike sharing program be? \***

Select one or more options

- Automated kiosk-style bike share system
- GPS-enabled bike share system
- Short-term bike rentals
- Long-term bike rentals
- Bike library (free rentals)
- Unregulated program (i.e., Yellow Bike)

**D8n. How many bikes will be in the system? \***

---

**D8o. How many stations will be in the system? \***

---

**D8p. Will there be options for transporting children as passengers? \***

Select one option

- Yes
- No

*<if the community's bike share program(s) closed recently due to the COVID-19 pandemic>*

**D8t. Please describe the circumstances under which the bike share program(s) closed, and any plans or efforts to re-launch in the future.**

---

## ACCESS TO BICYCLE EQUIPMENT AND REPAIR SERVICES

**D9. What is the ratio of for-profit specialty bicycle retailers (shops dedicated primarily to selling bikes and bike-related equipment) to population within your community's boundaries? \***

Select one option

- 1 shop for every 1 -15,000 residents
- 1 shop for every 15,001-30,000 residents
- 1 shop for every 30,001-50,000 residents
- 1 shop for more than 50,001 residents
- There are no specialty bicycle retailers located within the community's boundaries, but there is at least one shop close by.
- There are no specialty bicycle retailers located within or near the community's boundaries.

**D10. Is there at least one bike co-op or non-profit community bike shop within the community's boundaries? \***

Select one option

- Yes
- No

**D10a. Do(es) the co-op/non-profit community bike shop(s) receive any of the following support from the local government? Check all that apply. \***

Select one or more options

- Grants
- Free or subsidized property/space for a duration of at least 5 years
- Contracts for services, e.g., bicycle skills or maintenance education, event support, etc.
- Free bicycle safety accessories for distribution, e.g., helmets or lights
- Provision of abandoned or impounded bicycles for resale
- Free PSA or advertising space
- None of the above

**D11. Are there opportunities to rent bicycles in your community?**

Select one option

- Yes
- No



**D11a. Has the community taken any steps to reduce vehicle miles traveled or to encourage biking among its own employees conducting work-related trips?**

Select one or more options

- Cargo bikes are used in place of auto fleet (including golf carts or similar) to transport materials or goods
- Public or departmental bike share available for employees free-of-charge for work-related trips
- There are dedicated on-bike service/response units (e.g., EMT, police, fire, maintenance)
- Other

**If other, please describe.**

---

**OTHER PROGRAMS**

**<If Ontario> D12. Does your community actively promote the Ontario By Bike Program in your Community? \***

Learn more about [Ontario By Bike here](#)

**<If outside of Ontario> D12. Does your community participate in any initiatives to identify and promote bicycle-friendly businesses? \***

Select one option

- Yes
- No

**D12a. How many businesses are a part of the Ontario By Bike network within the boundaries of your community? \***

**D13. Are there any tourist accommodations and campgrounds certified under the Ontario By Bike program in your Community? \***

To learn more about the Ontario By Bike program or to see the list of the certified accommodations and campgrounds [click here](#).

Select one option

- Yes
- No

**D13a. How many Ontario By Bike certified accommodations are present inside the boundaries of your Community? \***

*<If outside of Ontario> D12. Does your community participate in any initiatives to identify and promote bicycle-friendly businesses? \**

Select one option

- Yes
- No

**Please describe the initiative, including any relevant links.**

---

**ENCOURAGEMENT BONUS POINTS**

**D14. Describe any other events, programs, or policies within your community that encourage bicycling.**

Use this space to expand on answers checked above, or to describe additional encouragement efforts that have not yet been covered.

---

**D15. How have bicycling-related encouragement efforts changed in your community in response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in as much detail as possible.**

---

## SECTION E: ENFORCEMENT

Effective June 10, 2020, the "Enforcement" Section of the BFC Application has been taken offline by the Share the Road Cycling Coalition while we evaluate and update the application and the questions about road safety and the role of law enforcement. We will collaborate with our existing Bicycle Friendly Communities Partners, the League of American Bicyclists, Vélo Québec as well as advocates and experts in building a more equitable bicycling movement as we work to listen, learn and make changes that better reflect the needs of all people on bikes as we build a more Bicycle Friendly Ontario and Canada.

**<If outside of Ontario>: Please describe your jurisdiction's safe passing law \***

---

---

---

**How has your community promoted and communicated information about your safe passing law? \***

Select one or more options

- Public awareness campaigns
- Enforcement and education blitzes by law enforcement
- Integration of electronic device to measure passing distance into regular police patrols
- No communication / enforcement

## SECTION F: EVALUATION & PLANNING

### STAFFING AND COMMITTEES

**F1. Is there a bike program manager or primary point of contact for bicycling issues at your local government? \***

Select one option

- There is a full-time, paid bike program manager whose primary role is helping the community become more bicycle-friendly and encouraging ridership.
- There is a part-time, paid bike program manager (or a full-time employee who only spends a portion of their time on bicycle-related projects).
- Two or more paid employees each spend a portion of their time on bicycle-related projects, but there is no full-time bicycle project manager.
- Helping the community become more bicycle-friendly and encouraging ridership is a part of someone's official job description but they have other responsibilities as well
- Helping the community become more bicycle-friendly and encouraging ridership is a responsibility shared among multiple staff.
- Helping the community become more bicycle-friendly is NOT a part of anyone's official job description, but at least one paid staff member has permission to spend working hours on bicycle-focused projects
- A citizen volunteer is appointed by the government to help the community become more bicycle-friendly.
- Currently, no one is focused on encouraging ridership or helping the community become more bicycle-friendly.

**F1a. Provide contact information if different from applicant.**

---

**F2. Is there a Safe Routes to School Coordinator? \***

Select one option

- There is a full-time, paid Safe Routes to School Coordinator.
- Promoting Safe Routes to School educational programs and infrastructure improvements is a part of someone's official job description but they have other responsibilities as well.
- Promoting Safe Routes to School educational programs and infrastructure improvements is a responsibility shared among multiple staff.
- Promoting Safe Routes to School educational programs and infrastructure improvements is NOT a part of anyone's official job description.
- A citizen volunteer is appointed by the government to promote Safe Routes to School educational programs and infrastructure improvements.
- Currently, no one is focused on Safe Routes to School educational programs and infrastructure improvements.

**F2a. Provide contact information if different from applicant.**

---

**F3. Are there any government employees that work on bicycle issues in your community (including the Bicycle Program Manager and the Safe Routes to Schools Coordinator, if they are government employees)? \***

Select one option

- Yes
- No

**Name of Primary Contact**

---

**Department**

---

**Time spent on bicycle issues (in %)**

---

*<option to enter additional contact>*

**How many other government employees work on bicycle issues in your community?**

---

**F3a. How many government employees (including the Bicycle Program Manager and the Safe Routes to Schools Coordinator), expressed in full-time equivalents (FTE), work on bicycle issues in your community?**

\*

NOTE: A person that spends 1/10 of their time on bicycle issues would be counted as 0.1 FTE.

---

**F4. Does your community have an officially-recognized Bicycle Advisory Committee? \***

Select one option

- Yes
- No

**F4a. How often does the committee meet? \***

Select one option

- Monthly or more frequently
- Every two months
- Quarterly
- Annually
- Irregularly

**F4b. Which groups are represented on this committee? \***

(Check all that apply)

Select one or more options

- User Group
- Advocacy organization
- Law Enforcement
- City Councillor
- Chamber of Commerce
- Public Health
- Planning Department
- Transportation Department
- School Board
- Parks Department
- Recreation Department
- Transit Agency

**F4b1. If there are other representatives on your committee, please list them here.**

---

---

---

**F4c. Provide contact information for the Bicycle Advisory Committee Chair. \***

---

**F4d. Does the Committee have access to an annual budget to deliver programs, projects and small-scale infrastructure investments as the committee deems fit? \***

Select one or more options

- Yes
- No

**<If Yes> What is the committee's annual budget (number only) \***

---

**<If No>**

Bicycle Advisory Committees can be incredibly helpful when a community wants to improve conditions for bicyclists. A Bicycle Advisory Committee, or functionally equivalent committee dedicated to convening stakeholders in non-motorized transportation, can be an essential source of knowledge about community issues and concerns. If your community does not currently have a Bicycle Advisory Committee or functionally equivalent group, we strongly recommend considering the creation of such a group to provide user and stakeholder input into community plans.

**F4e. Does your local government have an internal equity, diversity, and inclusion (EDI) initiative, committee, or position? \***

Select one option

- Yes
- No

**<If Yes> F4ei. Provide the name and email address of the primary contact.**

---



**F4eii. Please describe how, if at all, the EDI initiative, committee, or position supports equitable bike planning or outreach in the community.**

---

*<If No>*

Share the Road's mission is to create a Bicycle Friendly Communities for everyone. EDI is an important part of ensuring that community investments and practices related to bicycling work for everyone and are not distributed disproportionately to a particular demographic of your community. Everyone deserves safer streets, better mobility, and improved access to community resources and opportunities. We believe that an EDI initiative, committee, or position is important to building a Bicycle Friendly Community so that improvements to bicycling reflect community engagement and areas of need.

## **PLANNING, FUNDING, AND IMPLEMENTATION**

**F5. Does your community have a comprehensive bicycle master plan or similar section in another document? \***

Select one option

- Yes
- No
- Plan is currently under development

**F5a. What year was the plan adopted? \***

---

**F5b. Provide a link to the plan.**

---

If it's not available online, please upload the policy here:

[File Upload]

**F5c. Is there a dedicated budget for implementation of the plan? \***

Select one option

- Yes
- No

**F5c1. What is the designated annual budget?**

(If budget is not consistent annually, provide the annual average from the last 10 years or length of plan.)

---

**F5c2. List or describe funding source(s).**

---

**F5d. Does your plan include goals (including project lists) that are evaluated annually? \***

Select one option

- Yes
- No

**<If Yes> F5d1. How many goals/projects do you evaluate progress on annually?**

---

**F5d2. How many goals/projects did you meet annual target for in the most recent calendar year?**

---

**F5e. \***

How have community planning staff reached out to minority, non-English speaking, and/or low-income communities to ensure that they are included in the decision-making process?

---

<If No>

Communities choose to plan for improvements in a variety of ways. To create better conditions for bicycling, those plans should involve actions to improve bicycling. Often this is done through a comprehensive bicycle master plan, but we recognize that some communities choose to integrate bicycle-related planning into other plans. Please answer this question with a "yes" if your community has a planning document that incorporates improvements for bicycling. If your community has not yet begun planning to improve bicycling, then we hope that this application is useful to you so that you can learn about the variety of ways to improve conditions for bicyclists. Please note that it is difficult to receive a Bicycle Friendly Community award without a current plan to improve conditions for people who cycle.

**F5e. Is there a planned budget for implementing the plan?**

Select one option

- Yes
- No

**F5e1. What is the planned annual budget?**

\$

---

**F5a. Is there a specific plan, policy, or program to further increase bicycle safety in your community? \***

Select one option

- Vision Zero policy/Policy to eliminate traffic fatalities within a specific time frame not to exceed 20 years
- Towards Zero Deaths program or similar data-driven, interdisciplinary approach that targets areas for improvement and employs proven countermeasures, integrating application of education, enforcement, engineering, and emergency medical and trauma services
- Traffic Safety Plan
- None of the above

*<follow-up question asks for a link/file upload>*

**F6. What other local agencies have a bicycle master plan or similar section in another transportation demand management document? \***

(Check all that apply)

Select one or more options

- Transit agency
- School district
- School
- Higher education institution(s)
- Parks and recreation
- Hospital or medical center(s)
- Regional Municipality or County
- Borough or neighbourhood
- None of the above

**F7. Is community-wide bicycle planning integrated with planning for any of the following: \***

(Check all that apply)

Select one or more options

- Transit stops
- Public & private schools (K-12)
- Higher education institutions
- Hospitals and medical centers
- Parks & recreation centers
- Subsidized or public housing
- None of the above

**F8. What percentage of the community's total annual transportation budget was invested in bicycle projects? \***

On average over the last five fiscal years.

Select one option

- Unknown
- <0% to 100 in 1% increments>

**F9. Is bicycle-related funding specifically allocated to underrepresented areas of your community? (e.g., low-income neighborhoods) \***

Select one option

- Yes
- No
- No underrepresented areas

**F9a. Please describe.**

Maximum 250 words

---

**F9b. How many lane km of planned bicycle facilities does your community expect to have installed in the next four years?**

Write "0" if there are no specific goals or plans for additional bicycle facilities to be installed in the next four years.

---

**F9c. How many lane km of bicycle facilities has your community installed in the last two years?**

Write "0" if no new bicycle facilities have been installed in the last two years.

---

## EVALUATING RIDERSHIP

### F10. How does your community collect information on bicycle usage? \*

(Check all that apply)

Select one or more options

- Automated/electronic bicycle counters
- Regular statistically-valid community bicycle surveys
- Travel diaries
- Household travel surveys that include bicycle trips
- Regular manual counts of bicyclists on trails
- Regular manual counts of bicyclists on the road
- Regular counts of parked bicycles at transit stations (if applicable)
- Regular counts of parked bicycles at schools
- Regular counts of parked bicycles at other destinations (downtown business district, etc.)
- Manual counts that include demographic data collection (e.g., gender, race, age, etc.)
- Manual counts that specifically target traditionally underrepresented neighbourhoods
- Cordon counts that include bicyclists
- Mobile app to track cyclists (e.g., Ride Report)
- Other type of data collection that includes bicyclists
- None of the above

Please describe: \*

---

---

---

### Count data upload

If you have any data sources and information to upload regarding counts or data collection, please include them here.

[File Upload]

**F10a. What percentage of all utilitarian trips are made by bicycle?**

(e.g., bicycle rides for commuting, running errands, transportation; % and data source)

---

**F10b. What percentage of residents use a bicycle recreationally?**

(e.g., rides solely for exercise or fun; % and data source)

---

**F10c. What percentage of all bicycle trips are made by women?**

(% and data source)

---

**F10d. What percentage of children (K-12) regularly bike to school (outside of Bike to School days)?**

(% and data source)

---

**F10e. What percentage of children regularly commute to preschool/daycare by bike? (e.g., in a bicycle child seat or bike trailer)**

(% and data source)

---

**F10g. Has your community made any changes to bike-related data collection efforts (e.g., counting methodology) in response to the COVID-19 pandemic? If so, please describe those changes.**

---

**F10h. Has your community noticed significant changes in ridership levels/locations/habits in response to the COVID-19 pandemic? If so, please describe those changes.**

---

**F11. Does your community establish target goals for bicycle use? (e.g., a certain level of bicycle mode share) \***

Select one option

- Yes
- No

**F11a. Please list or describe your goals. \***

---



## EVALUATING & IMPROVING SAFETY OUTCOMES

### F12. Does your community collect and track bicyclist crash data?

Select one option

- Yes
- No

### F12a. On average, over the past five calendar years, how many bicyclists have been in a crash involving a motor vehicle?

Show your calculation. For example, if you have 120 collisions in 5 years, enter **120 collisions / 5 years = 24**.

If 5-year crash data are not available, total the number of collisions and divide by the number of years available.

---

### F13. On average, over the past five calendar years, how many bicyclists have died due to a crash involving a motor vehicle? \*

For example, if 2 people died in the past 5 years (2 deaths / 5 years), enter 0.4

---

### F14. Has your community set a goal to eliminate traffic fatalities within the next 20 years or less?

Select one option

- Yes
- No

### F14a. If yes, please state or summarize the goal, including timeframe. \*

---

**F14b. What is the primary method or mechanism the community has implemented to achieve this goal? \***

---

**F14b1. Please provide links to any associated plan, policy, or program.**

---

**F14b2. Please provide files to any associated plan, policy, or program.**

[File Upload]

**F15. Are there any local ordinances or provincial laws in place designed to improve bicyclists' safety in your community?**

(Check all that apply)

Select one or more options

- Specific penalties for failing to yield to a cyclist when turning
- It is illegal to park or drive in a bike lane (intersections excepted)
- Penalties for motor vehicle users that 'door' bicyclists
- Ban on cell phone use while driving
- Ban on texting while driving
- Vulnerable road user law
- Safe passing distance law
- It is illegal to harass a cyclist
- Other
- None of the above

**F15a. If other, please describe. \***

---

**F16. Do any local ordinances in your community place restrictions on bicyclists?**

(Check all that apply)

Select one or more options

- Local law requires bicyclists to use side paths regardless of their usability
- Local law requires bicyclists to use bike lanes when provided
- Local law requires that bicyclists are required to ride as far to the right of the road as practicable without exceptions
- Local law restricts usage of electric-assist bicycles
- Mandatory bike registration
- Mandatory helmet-use for all ages
- Restrictions on sidewalk riding outside of the Central Business District
- Restrictions on sidewalk riding inside the Central Business District
- Local or school policies restrict youths from riding to school
- Bicycles are banned from one or more road that is open to vehicles (not including highways)
- Other
- None of the above

**F16a. If other, please describe. \***

---

**F17. Please describe any efforts in place to evaluate how equitably and effectively these laws or ordinances are currently applied in the community.**

(e.g., efforts to identify racial disparities in the application or outcomes of specific laws; efforts to identify specific laws that are most/least likely to be effective in preventing bicyclist crashes, injuries, and fatalities)

---

**F18. If your community has collected any other bicycling safety metrics or data, including any demographic or geographic data of safety outcomes, please describe and provide a related link and/or attach the file to your application.**

---

---

---

### **EVALUATING THE BICYCLE NETWORK**

**F19. Does your community routinely conduct pre/post installation evaluations of bicycle-related road projects for mode share, safety, and other measures? \***

Select one option

- Yes
- No

**F19a. Please describe some recent outcomes of these measurements \***

---

---

---

**F20. Which of the following mechanisms are in place for bicyclists to identify problem areas or hazards to traffic engineers and planners?**

(Check all that apply)

Select one or more options

- Online reporting system (e.g., SeeClickFix)
- Mobile app
- Hotline
- Regular meeting
- Contact directly via call/voicemail/fax/email/text/social media
- Traffic enforcement (stop/citation/etc.) data automatically or routinely shared with engineers and planners to identify and prioritize problem areas
- Traffic safety (crash/fatality) data automatically or routinely shared with engineers and planners to identify and prioritize problem areas
- None of the above

**F20a. How does your community use traffic citation data?**

Check all that apply

Select one or more options

- Raw data is published and made available to the public on a regular basis
- Analysis and reports are published and made available to the public on a regular basis
- Data is only available to the public by FOIA request
- Analysis and reports are developed but not shared/ are only used internally
- Data/reports are shared with transportation agencies to improve infrastructure
- Data is not collected
- Unknown

**F21. How has your community conducted a network analysis to evaluate current conditions for bicyclists and identify significant infrastructure barriers to bicycling? \***

(Check all that apply)

Select one or more options

- GIS-based network analysis
- Level of Traffic Stress analysis
- Bicycle Level of Service for roads
- Bicycle Level of Service for intersections
- Multi-modal Level of Service
- Traffic enforcement and/or safety data analysis regularly conducted by engineering or planning staff
- None of the above

## EVALUATION & PLANNING BONUS POINTS

**F22. Describe any other efforts by your community to evaluate and/or plan for bicycle ridership and/or networks.**

Use this space to expand on answers checked above, or to describe any additional evaluation & planning efforts that have not yet been covered.

---

**F23. How have bicycling-related evaluation and planning efforts, including community engagement and outreach, changed in your community in response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in as much detail as possible.**

---

## FINAL OVERVIEW

### G1. What are the TOP THREE reasons your community has made bicycling a priority? \*

(Select up to three)

Select one or more options

- Improved quality of life
- Improving public health
- Community connectivity
- Provide affordable transportation options
- Reduce car-parking demands
- Climate change/environmental stewardship concerns
- Decrease traffic congestion
- Increase tourism
- Increase property values
- Cooperation with adjacent communities
- Public demand
- Economic development
- Support Smart Growth or other growth management goals
- Traffic and bicycle/pedestrian safety
- Meet local or provincial requirements
- None of the above

### G2. Why does your community deserve to be designated as a Bicycle Friendly Community? \*

500 word maximum

---

### G3. List and briefly describe cycling-related improvements in a) Engineering, b) Education, c) Encouragement, and d) Evaluation & Planning since your last application. <no maximum word count>

(Write N/A if this is your first time applying.)

---

**G4. What could be done differently to make bicycling safer, more enjoyable and/or more convenient in your community? \***

---

**G5. What specific bicycle-related improvements are planned in the next 12 months that directly affect your community? \***

---

**G6. How has the process of completing this application enhanced your awareness of what your community needs to do to be bicycle friendly? \***

---

**G7. We often get requests for example BFC applications from aspiring communities. Are you willing to share your application? \***

Select one option

- Yes
- No

**G8. How did you hear about the Bicycle Friendly Community program?**

---

**G9. To the best of your knowledge, have 3 local reviews been submitted? \***

Select one option

- Yes
- No



Once your BFC application is submitted, it will be marked as "Pending approval" within the system. Share the Road will confirm submission of 3 reviews from your community and mark the application as "Complete."

Do not submit the application until you have sent the following form to at least 3 local reviewers:

<https://forms.gle/jMTmaQ9Pz299TiRMA>

## SUPPLEMENTARY MATERIALS

Optional: If you would like to share any supplemental materials (e.g., bicycle newsletters, media announcements for new bicycle projects, photos) to support your application, please upload your files here.

High-quality photos of new bicycle infrastructure, residents and visitors participating in signature cycling events, trail signage, cyclists and vehicles sharing the road, bicycle parks, etc., are particularly compelling during the adjudication process and prompt judges to take a closer look at various aspects of your BFC application. In the 'Name or Description of File,' please include any applicable photo credits.

By submitting photos, you are granting Share The Road the right to use your images (with proper credit) to promote bicycling (e.g., on websites, through news releases, and social media).

### File 1: Local Review Summary Report

Please **do not** upload a file here. Share the Road will prepare and append a Local Review Summary Report to your application.

[File Upload]

### File 2

[File Upload]

*<Option available to upload up to 9 files>*